



# GCP Communications Officer

Do you love connecting with people?

A natural community builder?

Always on social media?

Globe Community Project are hiring a freelance Communications Officer for 0.5 days a week (4 hours), from early July until the end of November 2021, initially. We're looking for an enthusiastic, energetic person who wants to use their skills to support our work in the local community with isolated older people, refugee and migrant women, and people suffering from chronic pain and illness.

Your role will be to raise awareness of our work, services and impact in the local community. You'll manage our social media accounts, create online content, interact with our supporters and reach out beyond our existing networks. You'll also contribute to our comms strategy, feeding in your learning from conversations and interactions online.

You'll be working with the support and guidance of our Programmes & Operations Manager, Esther, and have regular catch-ups. Your work will also bring you into contact with our project staff, our committee and our wider network.

You can apply no matter where you are based. Being local to East London would be nice, as you'll have a feel for the area, be able to meet up in person, and use our office. But due to the nature of the role, remote working is definitely possible.

Globe Community Project is based in St Margaret's House, a busy hub of fantastic social organisations, with the Gallery Cafe just downstairs. Founded by Triratna Order Members practising at the London Buddhist Centre, our work is inspired and guided by Buddhist values.

Rate of pay: £13 per hour.

To apply:

1. Get in touch and tell us: how you'd approach the role, your digital and communications skills, and your ideas about and/or experience of building audiences and community online. You can either send us an email of up to 300 words or send a 5 minute WhatsApp voice note. Please clearly state your name and contact details.
2. Provide details of a referee who can comment on your comms abilities and experience.
3. Any questions, and/or to apply: [gcp@globecommunityproject.org](mailto:gcp@globecommunityproject.org) / 07503 400308

Closing date: Monday 28th June at 10am.