

GLOBE COMMUNITY PROJECT

ANNUAL REPORT & FINANCIAL STATEMENTS

Year ended: 30 April 2020



GLOBE
COMMUNITY
PROJECT

Globe Community Project.
A company limited by guarantee.
Charity no: 1104770 | Company no: 4992627

Globe Community Project
St Margaret's House
21 Old Ford Road
Bethnal Green
London
E2 9PL

gcp@globecommunityproject.org



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Legal & administrative information

Constitution

Globe Community Project is a company limited by guarantee and a registered charity governed by its memorandum and articles of association.

Charity number: 1104770

Company number: 4992627

Directors and trustees

The directors of the charitable company (“the charity”) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The management committee is responsible for the day-to-day running of the Globe Community Project (GCP), and meets every three months. The trustees are all members of the management committee. There are also members of this committee who are not trustees, who have time and/or particular skills to offer and are interested in supporting the work of the project. These members may be co-opted onto the committee during the year and then stand for re-appointment at the AGM.

List of trustees and management committee members:

Trustees

Sraddhampuspa (Susy Powlesland)

Kate Hayler

Anne-Marie Irwin

Julian Haxby (joined January 2020)

Committee Members

Marcella Man Hong Yuen

Stuart Cox

Tareshvari Robinson

Registered Office

St Margaret’s House, 21 Old Ford Road, Bethnal Green, London, E2 9PL

Phone

07419 586150

Bankers

The Co-operative Bank

PO Box 250 Delf House

Southway

Skelmersdale

WN8 6WT

Report of the trustees for the year ended 30th April 2020

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 30th April 2020.

Objects of the charity

To promote the benefit of local people, by involving them in a common effort to enhance education, and to provide facilities in the interest of social welfare, recreation and leisure occupations, with the object of improving the quality of life for those in the local area.

To provide access to a wide range of cultural, educational, physical, social and artistic activities that will act as a vehicle and motivator to develop actual and transferable skills for all ages from childhood up.

To encourage the interaction of different age ranges and social and ethnic groups within the community through the medium of arts and other activities and to encourage the growth of the imagination, self-expression, clear communication and health and wellbeing of participants.

Review of activities

Despite the global Covid-19 pandemic, which struck the UK towards the end of this reporting period, 2019-2020 was a strong year for Globe Community Project, which reaped the benefits of investment in core capacity during the previous year. The expanded committee worked hard to review and update core policies, and Coordinator Tessa Horvath successfully won three substantial grants funding innovative wellbeing projects in the local community. While operations were affected by the pandemic, much of our project work was adapted for online delivery, enabling us to provide critical health and wellbeing support at a time of unprecedented need in Tower Hamlets. Online delivery has shown us that in some cases, we are able to reach out to groups who struggle to attend in-person events, and this learning will affect project planning going forwards.

Key activities include:

- GCP began delivery of 3-year project *Take Back Your Life* in October 2019, and started delivery of the pioneering Language of Wellbeing project in April 2020.
- *Take Back Your Life* developed new partnerships with Poplar Union, St Margaret's House, Breathworks, and local social prescribers.
- During the Covid-19 lockdown and beyond, both *Take Back Your Life* and the *Language of Wellbeing* projects were adapted for online delivery, reaching dozens of isolated, vulnerable and hard-to-reach local residents.
- In July 2019 we delivered the Summer in the City event, led by Sally Ramsden at Natural Connection, in partnership with Praxis Community Projects.
- In December 2019, GCP's celebratory event brought together friends new and old from across the local community, expanded our networks, involved local businesses, and increased regular donations.
- We drafted a comprehensive business plan for the next 3-year period.
- GCP commissioned local impact research on Covid-19, to develop forward strategy.
- Safeguarding policies were updated, and relevant staff trained in this regard.

Wellbeing for Elders

After building our relationship with the Mercers' Company, GCP received a 3-year grant supported by the related Charity of Sir Richard Whittington for mindfulness work with isolated elder people in the local area. Unfortunately delivery had to be delayed, due to a combination of the Covid-19 pandemic, the vulnerable nature of participants, and low digital literacy among participants. Delivery was delayed to October 2020.

Take Back Your Life

We were delighted to win a 3-year project grant under Tower Hamlets Council's Local Community Fund, and began delivery of this project in October 2019. The first course ran at the Cranbrook Community Centre and the second at Poplar Union, until the Covid-19 pandemic drove a shift to online delivery. Project lead Tareshvari (Tish Robinson) not only adapted material for delivery online, but also added in 1:1 telephone support, to provide maximum support to participants during an emotionally challenging period.

Language of Wellbeing

This innovative project provides trauma-informed yoga and English language support to refugee and migrant women, in partnership with Praxis, a local charity supporting migrants and refugees. Funded by the Emergence Foundation, the grant for a pilot began in January 2019. Project lead Sally Ramsden undertook extensive project development work with potential participants, as well completing her trauma-informed yoga training. Project delivery began in April 2020 using an online format. Due to this change of delivery style plus the support needed to accompany participants to get online, the initial focus was on yoga, with a planned expansion to incorporate more English language support during autumn 2020.

Fundraising

This was an excellent year for GCP's project and core funding, in which we received substantial multi-year grants from the Local Community Fund and Charity of Sir Richard Whittington, and a one-year grant from the Emergence Foundation to support a pilot of the Language of Wellbeing project. We maintained a steady level of core funding, and increased regular donations as a result of our celebratory event in December 2019. We also received £920 in donations via the online platform Wonderful, raised by a group of runners who ran in support of GCP. A second pilot of Take Back Your Life was funded by a grant from Breathworks Foundation and a private donation.

Committee and volunteers

Our committee was joined by new trustee Julian Haxby. We are delighted to welcome him to the team.

GCP's committee has continued to regularly revise our key policies, and has particularly focused on our safeguarding policies this year, in recognition of changes to national standards and requirements, as well as the focus of all of our projects on vulnerable groups in Tower Hamlets.

Financial review

GCP continued to receive standing orders from its regular supporters, with a small increase in donations following our event in December 2019, and donations overall much increased due to the generous support of one individual. Together with our three new project grants, total income for the year ending 2020 was £60,278.41. GCP's spending on core costs totalled £9,871, including coordination and administration, office rent, website development and maintenance, training and development. We retained £4,385.07 in reserves, a healthy level in proportion to overall turnover. Low project spending caused by delayed delivery of the *Wellbeing for Elders* and *Language of Wellbeing* projects meant GCP unusually ended the financial year with £37,622.48 at hand.

Organisation

GCP's Coordinator Tessa Horvath continued to work one day per week, and the finance officer Marcella Man Hong Yuen continued to work 5 hours per month managing the organisation's finances and accounts. GCP continued its usual quarterly management committee meetings.

The board of trustees and the committee meet every three months to govern and administer the charity. Sub-committees and working parties that report to the trustees are set up as and when required.

GCP's projects are delivered by project workers on a self-employed basis. *Take Back Your Life* is managed by Tareshvari (Tish) Robinson. Vijayacitta (Rebecca Harvey) was recruited to continue the delivery of the *Wellbeing for Elders* project. Sally Ramsden developed and began delivery of the *Language of Wellbeing* programme. GCP also engaged a number of supporters for each of these projects.

Investment powers

Under its Memorandum and Articles of Association, the charity has the power to make any investments, which the trustees see fit.

Related parties

The charity has a relationship with St Margaret's House, from whom we rent office space. The charity also has a relationship with Triratna Arts and Celia Campbell who share the office space.

Reserves policy and risk management

The GCP has a Risk Management Policy which includes the expectation that the Management Committee will review the year's financial risks at least once a year. The GCP has worked to set up a savings account in which ring fenced reserves are kept. The Treasurer, together with the Finance Worker, will ensure that the contingency account remains at a reasonable proportion of overall turnover, and is able to cover any financial risks that have been identified. Reserve levels during this financial year were kept at £4,300. These reserves can be accessed in any circumstances in which the expected unrestricted funds fall short of being able to meet the costs for the year.

Trustees' responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue in business.

The trustees are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

We have opted to seek an independent examination of our accounts, in order for trustees to be fully assured of the veracity of the financial statements and the soundness of our procedures. The report of the Independent Examiner is on page 10. GCP is exempt from audit as our gross income falls below £1,000,000.

Signed



Sugati (Alison Ticher)
Interim Chair

12 January 2021

on behalf of Sraddhapuspa (Susy Powlesland), Chair, who sadly passed away only days after the period covered by this report

Financial Statements

For the year ended 31st April 2020

	Unrestricted Funds (£)	Restricted Fund (£)	2019/2020 Total Funds (£)	2018/2019 (£)
Income:				
Grants for Projects		45,672.34	45,672.34	8,508.76
Unrestricted Grant for Operational Cost - GroundWork	50.50	-	50.50	-
Unrestricted Grant for Operational Cost - LBTH	2,227.50	-	2,227.50	425.44
Standing Order Donations	10,123.07	-	10,123.07	6,911.06
Staff Leaving Gift Contribution	60.00	-	60.00	40.00
Online Donations	570.00	350.00	920.00	2,574.00
Office Sharing for non business	1,225.00	-	1,225.00	-
Misc Income	-	-	-	-
HMRC Gift Aid	-	-	-	726.94
Total Income	14,256.07	46,022.34	60,278.41	19,186.20
Expenditure:				
Project Expenditure - Wellbeing for Elders		-	-	7,079.11
Project Expenditure - Language of Wellbeing		2,900.00	2,900.00	-
Project Expenditure - Summer in City		499.50	499.50	-
Project Expenditure - Take Back Your Life 1 Q1		6,991.64	6,991.64	-
Project Expenditure - Take Back Your Life 1 Q2		5,173.75	5,173.75	-
Project Expenditure - Take Back Your Life 1 Q3		4,195.00	4,195.00	-
Project Expenditure - Take Back Your Life		1,676.16	1,676.16	5,996.39
Project Expenditure - Take Back Your Life 2		2,166.25	2,166.25	-
Insurance	-	-	-	784.00
Depreciation	-	-	-	-
Equipment	-	-	-	-
Continue Training & Development	27.99	-	27.99	-
Website maintenance & Development	651.13	-	651.13	-
Office Expenses	157.96	-	157.96	38.30
Office Administration	5,629.56	-	5,629.56	5,439.96
Fund Raising	480.00	-	480.00	-
Online Transaction fee	-	-	-	0.01
Rent	2,800.00	-	2,800.00	390.00
Staff Leaving Gift Contribution	100.00	-	100.00	-
Miscellaneous expense	24.36	-	24.36	-
Total Expenditure	9,871.00	23,602.30	33,473.30	19,727.77
Net Balance	4,385.07	22,420.04	26,805.11	-541.57
balance b/fwd April 2019	5,488.75	5,328.62	10,817.37	11,358.94
Balance c/fwd May 2020	9,873.82	27,748.66	37,622.48	10,817.37

Statement of Assets & Liabilities

As at 31st April 2020

	Notes	2019/2020 (£)	2018/19 (£)
Fixed Assets			
Intangible assets		£ -	£ -
tangible assets		£ -	£ -
Total fixed Assets		<u>£ -</u>	<u>£ -</u>
Current Assets			
Stocks		£ -	£ -
Debtors			£ -
Cash at bank		£ 37,622.48	10,817.37
Total current Assets		<u>£ 37,622.48</u>	<u>£ 10,817.37</u>
Creditors: amounts falling due within one year		£ -	£ (4,190.76)
Net current assets (liabilities)		<u>£ 37,622.48</u>	<u>£ 6,626.61</u>
Total current assets less current liabilities		£ 37,622.48	£ 6,626.61
Creditors: amounts falling due more than one year		£ -	£ -
Provision for liabilities		£ -	£ -
Total net assets (liabilities)		<u>£ 37,622.48</u>	<u>£ 6,626.61</u>
Funds			
Unrestricted fund	1	£ 9,873.82	£ 6,626.61
Restricted fund	2	£ 27,748.66	£ 4,190.76
Total Funds		<u>£ 37,622.48</u>	<u>£ 10,817.37</u>

Approved by the trustees

Signed by :

Chair

Sugati (Alison Ticher)



Section A Independent Examiner's Report

**Report to the trustees/
members of** Charity Name
Globe Community Project

**On accounts for the year
ended** 30 April 2020 **Charity no
(if any)** 1104770

Set out on pages 8 – 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/04/2020**.

**Responsibilities and basis of
report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 12/01/2021

Name: Grant Miles

**Relevant professional
qualification(s) or body (if
any):** Institute of Chartered Accountants of England and Wales (ICAEW)

Address: Murrells Limited

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There are no matters of concern that need to be highlighted.